

AGENDA

BOARD MEETING #10



Name:	Te Tira Ahu Pae
Date:	Thursday, 8 May 2025
Time:	12:30 pm to 1:30 pm (NZST)
Location:	Online, via Microsoft Teams https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzYyNmY0NjMtOGY3Yy00ZTM5LWI1NmMtMTkMGQyNWJkYzJk%40thread.v2/0?context=%7b%22Tid%22%3a%22d6f46d5-4dbc-4a5a-b63e-784efc01b33a%22%2c%22Oid%22%3a%22cf09a452-2137-4eb2-b53b-876f1e9f790e%22%7d
Board Members:	Caroline Ryan, Keezia Broughton, Mary Ieremia-Allan, Matthew Rope, Peyton Joe, Ripeka Paapu
Attendees:	Caitlin Payne, GM Email, James Collings, Takunda Mabonga

1. Opening Meeting

1.1 Confirm Minutes

For Noting

Supporting Documents:

1.1.a Minutes : Board Meeting #9 - 1 May 2025

1.2 Interest Register

For Noting

Supporting Documents:

1.2.a Interests Register

2. Major Decisions and Discussions

2.1 Manawatū VP - Interim plan

For Discussion

Interviews will be this Friday (9th of May).

The panel will then make a recommendation to the board to consider at the next board meeting.

We require an interim plan to manage cross-cohort comms in the absence of the VP. An existing rep could be considered to take on those duties (with extra hours) for 2-3 weeks.

2.2 General Manager position

For Discussion

In December 2024, the board approved the appointment of James Collings as GM. This was for a duration of 9-10 months and was part of an agreement with Massey University. That takes us to the end of September.

I need to commence the recruitment of a new GM shortly. Getting the right person in the role is super important for the association.

To have someone commencing at some stage in August to allow for a handover period we need to advertise the role early June.

I was approached by a recruitment company PN Personnel who we have used in the past.

Attached is their proposal for this recruitment.

Supporting Documents:

2.2.a General Manager Recruitment Proposal.pdf

2.3 Audit closing report

James Collings

For Discussion

The closing reports and audits for 2024 for Te Tira Ahu Pae and MUSA, which will be discussed in next week's AGM.

Supporting Documents:

2.3.a MUSA Closing Report 2024-1.pdf

2.3.b MUSA FS + Audit Report 1.pdf

2.3.c TTAP Closing Report .pdf

2.3.d TTAP FS + Audit Report 1.pdf

3. Board Annual Work Plan

3.1 AGM - Next week

James Collings

For Noting

Reminder: Our AGM is on the 14th of May (next Wednesday) at 1pm.

I encourage all board members to review the minutes of the last AGM, they are found in board pro, May 2024.

At the AGM, we will present the Annual Financial Reports for MUSA and TTAP.

We will also make an appointment of a member of the New Zealand Institute of Chartered Accountants, who is not a member, to conduct an audit of the annual accounts of Te Tira Ahu Pae.

Each cohort President is expected to make a report.

The board is introduced to members.

The floor is opened to students who can ask questions. These are generally answered by the Presidents and GM.

4. Actions from Previous Meetings

4.1 Action List

For Noting

Update on the actions from Board Meeting #9.

Supporting Documents:

4.1.a Action List

5. Management Reports

6. Other Business

7. Close Meeting

7.1 Close the meeting

Next meeting: No date for the next meeting has been set.