

# CONFIRMED MINUTES

## BOARD MEETING #20



At the **Board Meeting #21** on **17 Oct 2025** these minutes were **confirmed as presented**.

<b>Name:</b>	Te Tira Ahu Pae
<b>Date:</b>	Friday, 3 October 2025
<b>Time:</b>	12:30 pm to 1:30 pm (NZDT)
<b>Location:</b>	Online, via Microsoft Teams
<b>Board Members:</b>	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Takunda Mabonga
<b>Attendees:</b>	Caitlin Payne, GM Email, James Collings
<b>Apologies:</b>	Ripeka Paapu

## 1. Opening Meeting

### 1.1 Confirm Minutes

**Board Meeting #19 30 Sept 2025**, the minutes were confirmed as presented.

**Board Meeting #18 19 Sept 2025**, the minutes were confirmed as presented.

**Board Meeting to Call SGM 23 Sept 2025**, the minutes were confirmed as presented.

Mary to chair today's meeting.

Mary to pass a motion to confirm the minutes from all three meetings. Peyton seconds this. All Board members confirmed this via teams.

### 1.2 Apologies

### 1.3 Interest Register

## 2. Major Decisions and Discussions

### 2.1 Club Affiliation

There are no objections from the Board on the Clubs for affiliation.

James wants to recognise the increase in Clubs. Club numbers decreased over Covid, and this is recovering. This is an endorsement of the Clubs and Events Team this year.

Mary wanted to thank the Clubs and Events Team for being so active on the campuses.



## Club Affiliation

The Board to confirm the affiliation to Te Tira Ahu Pae of the 13 listed clubs (attached). This would bring our total affiliated clubs to about 100 clubs. Affiliation is to be ongoing, provided a compliant affiliation application is provided to TTAP by the renewal date of 30 April each year, and provided no recommendation has been received that they be disaffiliated.

**7 Supported:** Mathew Rope , Peyton Joe , Ripeka Paapu , Caroline Ryan - Unable to vote - approved via Teams. , Chiavanni Le'Mon - Unable to vote - approved manually via Teams , Mary Ieremia-Allan - Support. Chairing meeting and sharing screen so unable to vote online. , Takunda Mabonga - Unable to vote - approved via Teams

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 3 Oct 2025

**Outcome:** Approved

## 2.2 Political Sub-Committee ToR

Mary advised that the first Politics Sub-Committee hui was yesterday and was a great success. 6-7 members attended. One of the agenda items was the ToR to get feedback. A few members provided feedback, and this is the final draft. This ToR is a general statement about why this group is being formed. This is to ensure there are structures in the work they do. The document will be reviewed annually, if there are no objections otherwise.

Takunda and Caroline wanted to thank Mary for this, and Takunda likes that Massey students are on board, and aren't just reps.

James asked Mary to explain what happens next, if the vote is passed. Mary advised in the ToR, they will meet fortnightly and will increase if there are pressing matters, and they intend to develop a shortlist of priorities, e.g., Palestine support, Māori wards, and journalism, but they are currently focusing on doing research to provide information to the Board about taking a stance for the student body. They want to organise events, protests, and it is dependent on what the sub-committee would like to do. They are representatives of different political views. There are discussions that TTAP have been quiet on because of restructures, so this committee is bridging the gap and being active in these conversations. We want students to be engaged in politics. The policy from two weeks ago received a lot of feedback from clubs and others, and Mary hopes to have this ready for the next Board meeting.

There is a motion to ratify this ToR, which is different from the policy from two weeks ago.

Eloise asked if there would be a subsequent motion about appointing a rep. Mary would like to propose chairing the Sub-Committee to the Board. Eloise and Alex are current student reps and could be the two TTAP reps.



## Political Sub-Committee ToR

**Motion:** To ratify this document as the Terms of Reference (ToR) for the Political Sub-Committee, currently with 14 unofficial members. This document will be reviewed annually, with any changes/adjustments passing through the Board in future.

**7 Supported:** Caroline Ryan , Mathew Rope , Peyton Joe , Ripeka Paapu , Takunda Mabonga , Chiavanni Le'Mon - Supported. In transit so unable to vote online. , Mary Ieremia-Allan - Unable to vote - asked to put vote in manually via Teams.

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 3 Oct 2025  
**Mover:** Mary Ieremia-Allan  
**Outcome:** Approved



**Board Representative and Chair of Political Sub-Committee**

Mary would like to pass a motion to be appointed as the Board representative and the Chair of the Political Sub-Committee.

Board members, Peyton, Caroline, Chiavanni, Mathew and Takunda supported this via Teams. Mary to abstain due to being a conflict of interest.

Motion passed to appoint Mary Ieremia-Allan as the Board representative and the Chair of the Political Sub-Committee.

**Decision Date:** 3 Oct 2025  
**Mover:** Mary Ieremia-Allan  
**Outcome:** Approved



**Appointment of Te Tira Ahu Pae Reps on Political Sub-Committee**

Mary would like to pass a motion to appoint Alejandro (Alex) Macias and Eloise Fleming as the Te Tira Ahu Pae Representatives on the Political Sub-Committee.

All Board members attending today's meeting confirmed their support for this by raising their hands on Teams.

Motion passed to appoint Alejandro (Alex) Macias and Eloise Fleming as the Te Tira Ahu Pae Representatives on the Political Sub-Committee.

**Decision Date:** 3 Oct 2025  
**Mover:** Mary Ieremia-Allan  
**Outcome:** Approved

## **2.3 Feedback on Hardship Policy for Massey**

Eloise asked whether there is a due date on feedback and if this can go out to reps in general, as this was brought up in the Work Integrated Learning Group meeting yesterday, where they had feedback on this. One of the concerns was the use of the word "unforeseen", e.g., placement costs may be unforeseen by students as they weren't aware of these costs, but not unforeseen by staff. Caroline advised that we have until mid-November, as Janine has asked for a response from TTAP as a collective. Caroline wanted to bring this forward so it can be discussed in meetings and information can be collated. They are also very aware of our advocacy services, which may have a lot of feedback on this. Kat advised via chat that Advocacy would like to be involved. Caroline asked Caitlin to organise a meeting for all interested parties, in a couple of weeks, with the Board, Advocacy, and check with Eloise for additional attendees. These groups are to discuss with reps and the wider party.

The draft code of anti-bullying also requires feedback. Caroline asked if the same groups would be interested in providing feedback on these, and asked Caitlin to organise the meeting and which is due on October 19th. This is available on the Teams channel.

Mary remembers there was fine print in grant applications that asked them to approach other organisations before the Massey grant, and thinks this would be more stepping stones. Takunda agrees. Mat advised it is 2.4, which mentions actively participating and handing in assignments, but Mat asks what this looks like for Distance students. James advised that you could check how often someone logs into Stream, and some previous applications have been from people who have never logged in. Brooke advised that people going through hardship can have a hard time being actively engaged, and thinks this is an interesting point to have in the document. Eloise advised via chat that some students download materials and aren't on Stream until they submit assignments. Mary wants to remind people to keep these conversations going and to engage with people to actively represent people.

**Feedback on the Draft Code of Anti-Bullying**

Caitlin to organise a meeting with the Board, Advocacy, and WILG to discuss the draft code of anti-bullying.

**Due Date:** 19 Oct 2025

**Owner:** Caitlin Payne

**Feedback on the Draft Hardship Policy**

Caitlin to organise a meeting for the Board, Advocacy, and WILG to discuss the draft hardship policy.

**Due Date:** 16 Nov 2025

**Owner:** Caitlin Payne

### 3. Actions from Previous Meetings

#### 3.1 Action List

Due Date	Action Title	Owner(s)
25 Jul 2025	MUSA Constitution <b>Status:</b> Not Started	James Collings
26 Sept 2025	Reminder for Presidents and VPs to discuss handover <b>Status:</b> Completed on 26 Sept 2025	Caitlin Payne
3 Oct 2025	Representation Models for SGM <b>Status:</b> Completed on 13 Oct 2025	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
3 Oct 2025	Political Party Policy Vote <b>Status:</b> Completed on 3 Oct 2025	Mary Ieremia-Allan

### 4. Management Reports

#### 4.1 Management Updates

We have put the HR Manager role into Seek and have had 30 applicants, and James has done a pre-screening of one candidate. Looking to start interviews on the 16th with Kat and Ripeka.

We've been looking at the Rep Manager job description and is looking for this to go up this afternoon or early next week.

Brooke asked when the Rep Manager role would look to start. James advised that this would be pre-restructure and pre-uni break. There is a lot of work that needs to be done to implement the Models.

We have a number of fixed term roles, including for Massive, and will look to start advertising these next week. We also have Kaihapai and Pasifika services staff, and James will speak to the Presidents on these. We would like to get these up while we still have students on campus.

Mary advised she touched base with Janine about Rep Manager and why they're bringing them on before restructure, and it's to ensure we have a manager to take us through the process.

James advised that a finance sub-committee has been established, and they met this week. James gave them an overview of finances, and next week will discuss P&L reports, SLA negotiations. James has had the first meeting with Janine about the SLA and hopes to have a proposal to bring to the Board.

## 5. Other Business

### 5.1 Any Other Business

Eloise advised that the security team from Massey has changed. James asked if these are all new staff members, and Eloise is unsure. Mat advised that the team looks different and isn't sure if they are all new hires.

## 6. Close Meeting

### 6.1 Close the meeting

**Next meeting:** Special General Meeting - 15 Oct 2025, 1:00 pm

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_