

CONFIRMED MINUTES

OCTOBER BOARD MEETING PART I



TE TIRA AHU PAE
HEI HĀPAI WHAKAMANA
Massey Students' Association

At the **November Board Meeting Part 1** on **7 Nov 2024** these minutes were **confirmed as presented**.

Name:	Te Tira Ahu Pae
Date:	Thursday, 3 October 2024
Time:	12:30 pm to 1:30 pm (NZDT)
Location:	Online, via Microsoft Teams
Board Members:	Hennessey Wilson (Chair), Anushika Prasad, Caroline Ryan, Chiavanni Le'Mon, Flynn O'Hallahan, Micah Geiringer, Ruby Vidgen
Attendees:	Jacqueline Adams
Apologies:	Shayne Sullivan

1. Karakia & Welcome

1.1 Confirm Minutes

September Board Meeting Part I 5 Sept 2024, the minutes were confirmed as presented.

1.2 Interests Register

2. For Discussion and Decision

2.1 Annual Reports

J: Just a formality, we signed these last time.



Annual Reports

For decision

Motion: That the 2023 MUSA Annual Financial Report and the 2023 Te Tira Ahu Pae Annual Financial Report be accepted and uploaded to the Charities Register

Note: These will still need to be approved at the 2025 AGM by the membership

5 Supported: Anushika Prasad , Caroline Ryan , Flynn O'Hallahan , Hennessey Wilson , Micah Geiringer

0 Opposed:

3 Abstained: Chiavanni Le'Mon , Ruby Vidgen , Shayne Sullivan

Decision Date: 3 Oct 2024

Outcome: Approved

2.2 Period Poverty Funding

C: Noor looks after this project, has requested I bring this up as I have the wellbeing portfolio. Proposing for \$10-\$12k to be considered within the budget for next year for period products to continue to be supplied over the various campuses.

J: The money was originally put aside from ASA, not last year the year before at \$14k. We spent \$8k last year getting stock up and running. We still have \$6800 left in that account, although we aren't using it as we attended to. We were meant to focus on sustainable reusable product while Massey did single use. There is some money still there and it does come up in budgeting later, but that's just where we're at.

H: I'm really supportive of this, Aniva was working on this for ages. Been involved in a lot of back and forth meetings with Massey to assist with funding. We can't dictate what they do, we just have to do the best we can do. They are really popular, period poverty is a big issue for uni students. They are really appreciative of the fact we provide this for them.

In terms of actual allocation this will be a discussion for the finance subcommittee. We want Massey to supply this for all students and staff, we aren't there yet with their funding but we do our part and can be proud of that so far.

2.3 2025 Student Representation Update

H + J: We'll move this to Part II

2.4 Additions to Charities Register



Additions to Charities Register

For decision

Context: Banks now require those who have control of financial activity on bank accounts be listed on the Charities Register. For Association stability, the following staff members are to be added to the Charities Register.

Motion: That Katrina Webb and Cindy Chanci be added as Officers for Te Tira Ahu Pae and for MUSA on the Charities Register.

7 Supported: Anushika Prasad , Caroline Ryan , Chiavanni Le'Mon , Flynn O'Hallahan , Hennessey Wilson , Micah Geiringer , Ruby Vidgen

0 Opposed:

1 Abstained: Shayne Sullivan

Decision Date: 3 Oct 2024

Outcome: Approved

2.5 Additions to Bank Authority



Additions to Bank Authority

For decision

Context: As Above

Motion: That the follow statements be passed.

“That Katrina Webb be added as a signatory and account operator/administrator for Te Tira Ahu Pae Kiwibank accounts.”

“That Katrina Webb be added as a signatory and account operator/administrator for MUSA Kiwibank accounts.”

“That Katrina Webb be added as a signatory and account operator/administrator MUSA Westpac accounts.”

“That Cindy Chanci’s authority be updated to signatory and account operator/administrator for Te Tira Ahu Pae Kiwibank accounts.”

“That Cindy Chanci’s authority be updated to signatory and account operator/administrator for MUSA Kiwibank accounts.”

6 Supported: Anushika Prasad , Caroline Ryan , Chiavanni Le'Mon , Flynn O'Hallahan , Hennessey Wilson , Micah Geiringer

0 Opposed:

2 Abstained: Ruby Vidgen , Shayne Sullivan

Decision Date: 3 Oct 2024

Outcome: Approved

2.6 Financial Position v Budget

J: Budget is doing well, we're down staff which means we're saving on staff salaries. No red flags to tell anyone there.

H: This is different to how we were at the beginning - it looked like we were going to be spending 200-400k out of reserves. However we are in a good financial position now. Nothing has changed with MUSA, MUSA business units are very healthy. Not a lot has changed. Nothing outstanding from this months finance subcommittee meeting.

2.7 Variation to Employment Contracts

J: ASA staff came across with extra holidays. It's in all university contracts. Each year we have to bring a motion to the board to ask if we can grant staff additional leaves. This motion seeks to tidy everything up so staff have the same benefits, we'd just amend employment agreements.

H: Doesn't change a whole lot, just brings everyone in line to the same page.

J: It's a parity thing.



Variation to Employment Contracts

For decision

Context: When the 10 student associations amalgamated, some staff came across to Te Tira Ahu Pae with 5 days of paid additional holiday, to be taken on: the Tuesday after Easter Monday, the last working day before Christmas day, the 3 days between Christmas and New Year. For the past 2 years the board has passed a motion to extend this to all staff who would be employed over these periods. Current vacancies are being advertised with this provision. University staff have this provision in their contracts and the University is closed on these dates.

Motion: That the General Manager issue variation of employment agreements to include the 5 additional days of paid annual leave to be taken on the Tuesday after Easter Monday, the last working day before Christmas day, and the 3 days between Christmas and New Year to provide parity amongst permanent staff who would be employed over these periods.

6 Supported: Anushika Prasad , Caroline Ryan , Chiavanni Le'Mon , Flynn O'Hallahan , Hennessey Wilson , Micah Geiringer

0 Opposed:

2 Abstained: Ruby Vidgen , Shayne Sullivan

Decision Date: 3 Oct 2024

Outcome: Approved

3. Other Business

4. Closing the Meeting

4.1 Moving into Part Two

4.2 Close the meeting

Next meeting: October Board Meeting Part II - 3 Oct 2024, 1:30 pm

Signature:_____

Date:_____