

CONFIRMED MINUTES

BOARD MEETING #16



At the **Board Meeting #17** on **5 Sept 2025** these minutes were **confirmed as presented**.

Name:	Te Tira Ahu Pae
Date:	Friday, 22 August 2025
Time:	12:30 pm to 1:30 pm (NZST)
Location:	Online, via Microsoft Teams
Board Members:	Caroline Ryan, Chiavanni Le'Mon, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
Attendees:	Caitlin Payne, GM Email, Kat McGregor
Apologies:	James Collings, Mary Ieremia-Allan

1. Opening Meeting

1.1 Confirm Minutes

Board Meeting #15 8 Aug 2025, the minutes were confirmed as presented.

Ripeka to pass a motion to confirm the minutes from the last meeting, as there have been no objections to the minutes from the Board or the public.

1.2 Interest Register

As James is not attending the meeting, there are no interests to declare for this meeting.

2. Major Decisions and Discussions

2.1 Rep Review Update

Chiavanni advised that the rep review is moving quickly. We have an updates page to refer the students to on our website (<https://www.tetiraahupae.ac.nz/make-do-or-make-new-info>). The last two weeks have been focused on trying to get as many students as possible to complete the survey. There have been about 1,400 people who attempted to do the survey, with 60% completing it. The Distance cohort have been going in and out of the survey to read the question, which may have impacted the completion percentage. We are happy to be getting the outreach. A lot of the engagement has been from the reps and the reps engaging with students. Third Bearing are working with smaller cohorts to get feedback, including Disability and Pasifika.

Massive Magazine has reached out to the working group for feedback, as there was an error in the way one of the questions was written. There is now a media liaison person (Ana) for this.

Chiavanni advised that the working group is starting to talk about governance, particularly about the Board make-up. They have had realistic and refreshing feedback about what we should be achieving in the governance space.

Third Bearing is happy with the progress that has been made and is working towards the reporting phase.

There is a lot that happens between meetings as they only occur fortnightly, so Chiavanni has advised everyone can reach out to her personally to provide updates.

Brooke asked if the working group is being supported by Third Bearing. Chiavanni advised that they are just trying to work with timelines currently, and communications are falling through the cracks. The committee meeting is separate from Third Bearing, and the committee is supporting one another. There is a meeting for Distance students with Third Bearing next week.

Alhanis advised that Third Bearing will make contact with all staff, so they can provide more extensive feedback on the reps.

Mat wanted to confirm if the survey is still open. Chiavanni advised that this is open until the end of the month.

Rehutai asked who made the slogan for the survey and where it aligns. Ripeka advised that this came from Third Bearing alone. Ripeka advised that there has been a lack of consultation about language from Third Bearing. Chiavanni also advised that mana was also raised in a sentence, but it doesn't align with the constitution, and it was worded incorrectly. Alhanis advised that there was a preliminary poster that was approved for the slogan use, but Third Bearing made the translations after that, and the committee wasn't advised of this until after it was printed.

2.2 Club Affiliation

Ripeka has asked Ryan to speak to these clubs.

Young Nats: Only MU students are only ever able to benefit from funding. There are no donations to the National Party. Ripeka asked how we ensure safety around the grants, if non-students can join. Ryan advised that they have to show how the funding is used, including the students attending.

Massey Distance Club: We don't ask for pronouns from the list, so we cannot know the gender. Half of the committee is female. Ripeka wanted to clarify that the Board has received feedback from the club, and the Board has a responsibility to act on what is shared. Alhanis advised that they were bringing the concerns to the Board and received the response from those who experienced it, and they were unsure if it was just from one person's perspective. Alhanis is happy to move forward with this but just wanted to confirm that there were no further concerns.

Hunting and Fishing Club: Ryan has spoken to the club and the advocate in attendance, and they confirmed that the club is not affiliated with the external group, although some of the members have ties; it is not in the club's aims or goals.

Caroline asked if there is a procedure for if students or members of the University have concerns about a particular club, and if there is a complaints process.

Ryan advised that clubs are independent of TTAP and are given the lead on managing their own issues. This does come with a lot of risk, with us not knowing what's happening, so we try to provide the training that is needed to best support them. TTAP has worked with the counselling team to develop workshops on de-escalating conflict. This is an ongoing process, so what is the process now may not be the same next week. If a person identifies an issue within the clubs' space, they would contact the association directly through advocacy.

Ryan has advised that he can provide written documentation on this process for the Board to review at the next meeting.



Club Affiliation

In Board Meeting #15 on August 8th, the Board was asked to confirm the affiliation to Te Tira Ahu Pae of the 24 listed clubs (attached). This would bring our total affiliated clubs to 88 clubs. Affiliation is to be ongoing, provided a compliant affiliation application is provided to TTAP by the renewal date of 30 April each year, and provided no recommendation has been received that they be disaffiliated.

The Board asked to table this decision for a later meeting until Young Nats, Massey Gaming Club, and the Hunting and Fishing Club had been investigated. Ryan has investigated and provided the following information on these clubs:

Young Nats

- The aims and goals of Young Nats is to provide a safe social space for like-minded young centre-right students to engage with one another to further their interest in politics and the National Party. In doing so, members will gain opportunities to engage with Young Nats, National Party MPs and Ministers. This will be done by creating, informing and providing events and engagements for members.
- They have external affiliations to the NZ Young Nats, as well as the LNI Young Nats. They remain independent from these groups in their operations and have a committee of current students who are leading the club.
- Grants are only to be used for the direct benefit of MU students. Attached is the grant procedure that outlines this. The types of events and activities the club intended to run involved networking activities for students and MPs, visits to Parliament, and generally providing social spaces for students to learn more about and discuss the National Party.

Massey Distance Gaming Club

- Attached is the club's constitution, which is agreed to by the club's committee.
- Under Membership 3.1: Membership shall be open to all currently enrolled Massey University students wishing to join and willing to pay any membership fee, although final membership is at the discretion of the club. Further, 3.4: The club may restrict the committee members to belonging to a particular college or school and will have the final discretion regarding membership.
- The majority of their members belong to the club's Discord server. Discord usernames are whatever you want them to be, and a member chooses to put their pronouns on their profile. Reviewing a quick sample of online members, there are a variety of pronouns.

Hunting and Fishing Club

- The aims and goals of the Hunting and Fishing Club is to bring together like-minded individuals who are interested in hunting and fishing, remove costs associated with gear necessary for hunting and fishing trips and important health and safety equipment, and arrange or secure funding for members to participate in hunting and fishing trips.
- The funding they receive has always been directly related to hunting and fishing or creating social spaces for students who are interested in hunting and fishing.

- A Massey staff member has investigated the claims and complaints of the club's affiliations in Palmerston North. This is confidential information between Massey University and the people involved.
- The club has been told that they are to only host activities directly related to the aims and goals it outlines during affiliation, and any religious activity it wishes to engage in must first be approved by their campus' chaplains.

Motion: The Board to discuss and confirm the affiliation of the 24 listed clubs.

4 Supported: Caroline Ryan , Mathew Rope ,
Chiavanni Le'Mon - Chiavanni supported via a private Teams chat. ,
Takunda Mabonga - Takunda supported this via a private Teams chat.

1 Opposed: Ripeka Paapu

2 Abstained: Mary Ieremia-Allan , Peyton Joe

Decision Date: 22 Aug 2025

Outcome: Approved

2.3 Update on the Removal of Supplies from Board Room 2.10 MTU

Alhanis advised that they contacted Nicola and Ema, and they are going to collect the clothing. A small project will be run, and then the rest will be donated to Dress to Success.

2.4 Grants Update

Alhanis advised that were a part of the placement grant (WIL). There were 400 students applying within 2.5 hours, but they only had 332 \$150 grants available. Distance students were prioritised first. The remaining funds were allocated to internal applicants. The grant has been used for scrubs, fuel, and clothing.

Caroline advised that SSF Advisory Group met earlier today, and due to the popularity of the grants and the contestable fund, this was the first time it was done, so there were some teething problems. There were discussions about how to improve the application process if the funds and contestable funds for next year.

Ripeka advised that Janine had an update: As TTAP has exhausted the funds for hardship grants, they provided more funds to allow for more hardship grants. Alhanis asked if there is any additional funding for this, so the funds don't run out as quickly. Kat to confirm this. Ripeka doesn't believe that there are additional constraints, but the initial limits still apply. Brooke advised that there was a presentation by Heather Reedy about the Massey Grants, and we will report back to them about how to better use the grants.

3. Actions from Previous Meetings

3.1 Action List

Due Date	Action Title	Owner(s)
25 Jul 2025	MUSA Constitution Status: Not Started	James Collings
8 Aug 2025	TTAP Politics Portfolio or Sub-Committee Status: In Progress	James Collings, Kat McGregor

Due Date	Action Title	Owner(s)
22 Aug 2025	Representation Support - Layout and design of Stream Status: Completed on 22 Aug 2025	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga

4. Management Reports

4.1 Staffing Update

Caroline wanted to note that Akanesi was a great rep and a valued team member, and she is moving on to Pacific Massey in Ōteahā. Her contributions in Wellington have been invaluable.

5. Other Business

5.1 Finance Sub-Committee

5.2 Any Other Business

6. Close Meeting

6.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Approved decisions made between meetings



Wellington Pasifika Student Rep Vacancy

We have recently had a resignation from Akanesi as the Pasifika Student Rep in Wellington, and would like to fill this position. Motion to approve using an appointment process to fill the vacancy.

7 Supported: Caroline Ryan , Chiavanni Le'Mon , Mary Ieremia-Allan , Mathew Rope , Peyton Joe , Ripeka Paapu , Takunda Mabonga

0 Opposed:

0 Abstained:

Decision Date: 18 Aug 2025

Outcome: Approved

Signature: _____

Date: _____