

CONFIRMED MINUTES

BOARD MEETING #2



At the **Board Meeting #4** on **28 Apr 2026** these minutes were **confirmed as presented**.

Name:	Te Tira Ahu Pae
Date:	Friday, 20 February 2026
Time:	12:30 pm to 1:00 pm (NZDT)
Location:	Online, via Microsoft Teams
Board Members:	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
Attendees:	Caitlin Payne, GM Email, Marlon Hepi

1. Opening Meeting

1.1 Confirm Minutes

Board meeting minutes for New Board and Board Meeting Part 2 need to be edited for accuracy. All minutes to be confirmed at the next Board meeting instead.

1.2 Apologies

Apologies from Ripeka and Mathew.

1.3 Interest Register

2. Major Decisions and Discussions

2.1 SGM Kōrero

Eloise advised via the chat that the Board will need to approve a new date for the MUSA SGM. The lawyers gave James a verbal confirmation from James but did not receive a written confirmation.

The lawyers will come back with a draft next week. March 18th is probably the earliest this could be called. A motion will need to be called by the Board for this.

Chiavanni asked with the TTAP SGM, it is formatted for 30 mins. Is this enough time? Alhanis advised that we have to allow 15 mins for people to arrive, but with no MUSA SGM, we can have this run overtime. Alhanis can't see this being completed in 15-30 mins.

Chiavanni wanted to clarify what will be involved in the SGM. Alhanis advised they will need to sit down with the Board to urgently discuss the Strategic Development Plan, and they are all in agreement with this. Alhanis asked the Board to meet on Monday or Tuesday, as this also needs

to go to comms. Chiavanni suggested that Mary present this as the media liaison. Mary is happy to do this, but doesn't want to take the lead if others have been leading the kaupapa. Chiavanni noted that all Board were supposed to input on this but Alhanis took this over at the end as it was a very heavy document. This has been taken down to basic, overarching goals, so that it isn't overwhelming for students.

Marlon asked Alhanis to send this out as is, with feedback due by 5pm on Monday, so that this can go to our comms person. Chiavanni agrees with this time.

3. Actions from Previous Meetings

3.1 Action List

Due Date	Action Title	Owner(s)
25 Jul 2025	MUSA Constitution Status: Completed on 19 Feb 2026	James Collings
12 Dec 2025	Policy Templates Status: Completed on 11 Mar 2026	Caitlin Payne
12 Dec 2025	Hyperlinks in Policy Status: Not Started	Caitlin Payne

4. Management Reports

4.1 Management Updates

Marlon noted that he has now been here a month, and will write up a one page report.

Marlon has set a 90 day plan and to stabilise what we've got, and have identified areas to improve in operations. He met with Amy and Janine in Manawatū and has asked to meet with them fortnightly, and has asked that some of our SLT team meet with them as well.

Marlon is meeting with Tere next week about people and exams, and what is being done. They're going to open up a Q&A session. He wanted to note that this is not TTAP, and is external sources.

We have our new comms lead who most people have met now. She started on Monday.

We are building a reportage structure through Ana and Sean, and workshops will be made on this.

5. Other Business

5.1 Any Other Business

Mary wanted to note that the best way for the Board to prepare is for them to take time to understand the Model and the Constitution, so it doesn't solely rely on the Chair to answer questions.

Alhanis and Eloise are available to ask questions to, and recommend that the Board prepare in advance and do a practice run.

6. Close Meeting

6.1 Close the meeting

Next meeting: Te Tira Ahu Pae Special General Meeting - 26 Feb 2026, 12:00 pm

Approved decisions made between meetings



Massive Magazine Charter

We have created a charter for Massive Magazine. This charter exists to outline the governance structure and operation of Massive Magazine. It also safeguards the editorial independence, integrity, and accountability of Massive Magazine, the official student publication representing the voice of Massey University students.

Following the last Board meeting, Ana has been added as a Massive Magazine board member, and the signatories have been removed. They are unnecessary as it is a board ratified document (as noted at top).

Motion: That the Board approve ratifying *Charter for Massive Magazine 2026 Final*.

4 Supported: Caroline Ryan , Chiavanni Le'Mon , Ripeka Paapu , Takunda Mabonga

0 Opposed:

0 Abstained:

Decision Date: 2 Feb 2026

Outcome: Approved

Signature: _____

Date: _____