

AGENDA

BOARD MEETING #9



Name:	Te Tira Ahu Pae
Date:	Thursday, 1 May 2025
Time:	1:00 pm to 2:00 pm (NZST)
Location:	Online, via Microsoft Teams https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2M1MmU1MmQtNDQ1YS00OWFjLTgyYTMtMTcwOGNmY2VkYWQy%40thread.v2/0?context=%7b%22Tid%22%3a%222d6f46d5-4dbc-4a5a-b63e-784efc01b33a%22%2c%22Oid%22%3a%22a4baba78-1831-4f79-bc71-d94c83385568%22%7d
Board Members:	Caroline Ryan, Keezia Broughton, Matthew Rope, Peyton Joe, Ripeka Paapu, Mary Ieremia-Allan
Attendees:	Caitlin Payne, GM Email, James Collings
Guests/Notes:	Takunda Mabonga

1. Opening Meeting

1.1 Confirm Minutes

For Noting

Supporting Documents:

1.1.a Minutes : Board Meeting # 6 - 10 Apr 2025

1.2 Interest Register

For Noting

Supporting Documents:

1.2.a Interests Register

1.3 Consultation: Vice-Chancellor role

For Information

Chancellor Alistair Davis has reached out to ask if representatives of Te Tira Ahu Pae would be interested in meeting with him to receive an overview of the recruitment and selection process and to share their views on the key attributes and priorities for Massey University's next Vice-Chancellor.

If this is something members would like to do, please contact Chanell (C.Meehan@massey.ac.nz). They aim to schedule this meeting over the period 28 April – 9 May online. Note that the consultation period closes on 12 May and that they are seeking feedback from staff and other stakeholders over the same period.

Alternatively, Council would welcome feedback via governance@massey.ac.nz if this is your preference.

2. Major Decisions and Discussions

2.1 Pasifika team update

For Noting

The Pasifika team had their fono yesterday and voted for Mary to take the Pasifika seat on the Board until one of the representatives is ready to take it on.

2.2 Change of hours for Pasifika co-presidents from 18.75hrs to 20hrs

For Decision

Mary and Caroline (Pasifika co-presidents) would like to change their hours of work per week from 18.75 hours (each) to 20 hours (each) to match the Vice Presidents, who are on 20 hours per week.

The roles were initially established for 18.75 hours each as a full-time President works 37.5 hours a week, so that was split in half. We have 37.5 hours allocated for the President role in the approved budget.

Motion to improve the increase in hours for Pasifika Co-Presidents from 18.75 hours per week to 20 hours per week.

2.3 Pasifika Pāmamao role

For Decision

Elva Opuu is interested in taking on the Pasifika Pāmamao role. To do this she would need to resign from her current role.

In the election Elva won both the Pasifika Pāmamao and Distance General role.

To discuss.

If this is agreed, then we will need to pass a motion.

When we have a vacancy, the constitution allows us to run an appointment process to fill it. We will need to agree on details so we can commence with advertising the Distance Student Rep role for appointment.

2.4 Manawatū Campus VP vacancy

James Collings

For Discussion

The Manawatu VP role is vacant.

The board needs to decide the makeup of the panel, so we can complete the interviews. (6 applicants).

Constitutionally it would usually be the President, Rep Manager(in their absence GM) another rep from the cohort. We can also include 1 independent panel member. In the absence of a General/Distance President we can have up to 3 reps from the cohort. Options include our General, Māori, Pasifika, Disability and Rainbow rep.

We also require an interim plan to manage cross-cohort comms in the absence of the VP. An existing rep could be considered to take on those duties (with extra hours) for 2-4 weeks.

2.5 Charity services

For Discussion

Officers that are listed on 'Te Tira Ahu Pae Inc' and 'Massey University Students' Association Palmerston North Inc' Charity Services website will need to be on Kiwibank.

All board members should be on Charity Services, but they need to formally agree to become an officer by sending an email to Finance@tetiraahupae.ac.nz to confirm their preference.

Reps who are on the board do not have authority to make transactions in Kiwibank but our Banking Officers Profile need to align with Charity Services website, and would need to go through ID verification as part of the process.

2.6 Cohort spending

For Decision

I have had a request for rep cohorts to have access to spend money on activities etc.

To clarify the existing arrangements:

The Māori reps can work with the Kaihapai staff who have an approved budget.

The Pasifika reps can work with the Pasifika Services staff who have an approved budget.

The Distance reps can work with the Clubs and Events team, this team are already providing some events in the distance space and will have an additional staff member dedicated to distance in the future. They have approved budget to support these events.

Rainbow and Disability reps do not currently have access.

Last year Rainbow was given access to spend some funding, between May-December they spent just under \$1,000 (plus \$550 on event tickets for a Rainbow event).

I cannot find any Disability expenditure in the accounts.

I propose that the board approve the Rainbow and Disability cohorts to have up to \$1,000 per cohort to spend. This expenditure will be facilitated by working with Caitlin our Senior Administrator who will have a Te Tira Ahu Pae credit card, in the future they would work with the Rep Manager.

2.7 General/Distance President

James Collings

For Discussion

The General/Distance President is currently vacant.

The board needs to decide how we fill this vacancy. We had 6 applicants. Do we look at this list and conduct more interviews or do we go back to market.

3. Board Annual Work Plan

3.1 AGM

For Discussion

Our AGM is on the 14th May, 1pm.

At it we will present the Annual financial reports (attached) for MUSA and TTAP.

We will also make an appointment of a member of the New Zealand Institute of Chartered Accountants who is not a Member to conduct an audit of the annual accounts of Te Tira Ahu Pae.

In our constitution it states:

- Any Entitled Member wishing to give notice of any motion for consideration at the AGM shall forward written notice of the same to the Manager at least 21 clear days before the date of the Meeting

I have not received any such notice so there will not be additional motions for consideration.

Supporting Documents:

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|-------|---|
| 3.1.a | Signed - MUSA Representation Letter.pdf |
| 3.1.b | Signed - TTAP Financial report.pdf |
| 3.1.c | Signed - TTAP Representation Letter.pdf |
| 3.1.d | Signed - MUSA Financial Report.pdf |

4. Actions from Previous Meetings

5. Management Reports

6. Other Business

7. Close Meeting

7.1 Close the meeting

Next meeting: No date for the next meeting has been set.