

AGENDA

BOARD MEETING #21



Name:	Te Tira Ahu Pae
Date:	Friday, 17 October 2025
Time:	12:30 pm to 1:30 pm (NZDT)
Location:	Online, via Microsoft Teams https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDExYTA3MTYtODYwNi00NTRkLTk5ZWUtZThhNTM3OGYwZGQ3%40thread.v2/0?context=%7b%22Tid%22%3a%22d6f46d5-4dbc-4a5a-b63e-784efc01b33a%22%2c%22Oid%22%3a%22cf09a452-2137-4eb2-b53b-876f1e9f790e%22%7d
Board Members:	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
Attendees:	Caitlin Payne, GM Email, James Collings

1. Opening Meeting

1.1 Confirm Minutes

For Noting

Supporting Documents:

1.1.a Minutes : Board Meeting #20 - 3 Oct 2025

1.2 Apologies

1.3 Interest Register

For Noting

Supporting Documents:

1.3.a Interests Register

2. Major Decisions and Discussions

2.1 Student Job Search AGM Notice

For Discussion

Student Job Search's Annual General Meeting (AGM) 2025, taking place on Friday, 7 November, from 11:00 AM to 12:00 PM. The online AGM is an opportunity to hear what impact SJS has had in your student community, and what is planned for the coming year. There are some matters for official business too. As outlined in the Constitution, Voting Members are asked to nominate one representative to attend, speak and vote. As Voting Members, attendance is essential to fulfil obligations as an Incorporated Society and approve the required motions. For a motion to pass, it

requires a majority of the votes cast by those present and eligible to vote. Votes are weighted. The AGM pack is attached for your review, along with a covering letter. As we applied for hardship, Te Tira Ahu Pae does not have voting rights in this AGM.

The Board to discuss who will attend on behalf of TTAP.

Supporting Documents:

-
- | | |
|-------|---|
| 2.1.a | 251107_Student Job Search_ AGM Pack 2025_ 7 Nov.pdf |
| 2.1.b | Cover Letter- Voting Members.pdf |
-

2.2 Feedback on Draft Codes

James Collings

For Discussion

We have received three draft documents for consultation, with feedback due by 8 November.

- Draft revised Code of Responsible Research Conduct
- Draft new Procedures for Managing Responsible Research Conduct
- Draft revised Code of Ethical Conduct for Research, Teaching and Evaluations Involving Human Participants

The Board and attendees to discuss any feedback they have so far on the documents.

Supporting Documents:

-
- | | |
|-------|--|
| 2.2.a | TTAP Consultation on the draft revised Code of Ethical Conduct for Research Teaching and Evaluations Involving Human Participants.pdf |
| 2.2.b | TTAP Consultation on the draft revised Code of Responsible Research Conduct and the draft new Procedures for Managing Responsible Research Conduct.pdf |
-

2.3 Code of Conduct Policy

For Decision

That the Board reviews the attached Code of Conduct Policy to determine whether any updates are required, and approves its publication on Te Tira Ahu Pae's website.

As the Code has previously been ratified, this motion pertains solely to reviewing for potential updates and authorising its publishing.

Supporting Documents:

-
- | | |
|-------|--|
| 2.3.a | Code of Conduct Policy - ratified 23.08.28.pdf |
|-------|--|
-

2.4 Politics Sub-Committee - Agenda Slot

Mary Ieremia-Allan

For Decision

That the Board approves including a standing agenda item in each Board meeting for the Politics Sub-Committee to provide updates. If there are no updates, discussions, or decisions required at a given meeting, the item will remain empty, and the meeting will proceed to the next agenda point.

This will enable the Politics Sub-Committee to share regular updates with the Board.

2.5 TTAP Political Party and Independent Candidates Policy Draft

Mary Ieremia-Allan

For Decision

The Politics Sub-Committee have developed a new draft of Te Tira Ahu Pae Political Party and Independent Candidates Policy, which is now ready for Board consideration (see attached). This updated version incorporates feedback received by the Sub-Committee, including from Clubs, with amendments made to reflect their input.

Motion:

That the Board supports the proposed policy as an official Te Tira Ahu Pae policy. Once adopted, it will be published on the website and serve as a guiding framework for future discussions and decisions regarding politics on campus.

Supporting Documents:

2.5.a 16.10 Te Tira Ahu Pae Political Party and Independent Candidates Policy - (1).pdf

3. Actions from Previous Meetings

3.1 Action List

For Noting

Supporting Documents:

3.1.a Action List

4. Management Reports

4.1 Management Updates

For Noting

Any updates from management.

5. Other Business

5.1 Any Other Business

For Discussion

Floor is open to all attending.

6. Close Meeting

6.1 Close the meeting

Next meeting: No date for the next meeting has been set.