

# CONFIRMED MINUTES

## BOARD MEETING #21



At the **Board Meeting #22** on **31 Oct 2025** these minutes were **confirmed as presented**.

<b>Name:</b>	Te Tira Ahu Pae
<b>Date:</b>	Friday, 17 October 2025
<b>Time:</b>	12:30 pm to 1:30 pm (NZDT)
<b>Location:</b>	Online, via Microsoft Teams
<b>Board Members:</b>	Caroline Ryan, Chiavanni Le'Mon, Mary Jeremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
<b>Attendees:</b>	Caitlin Payne, GM Email, James Collings

### 1. Opening Meeting

#### 1.1 Confirm Minutes

**Board Meeting #20 3 Oct 2025**, the minutes were confirmed as presented.

No adjustments to the minutes.

Ripeka to move a motion to approve the minutes. Takunda seconds this. All Board confirms via Teams.

#### 1.2 Apologies

#### 1.3 Interest Register

### 2. Major Decisions and Discussions

#### 2.1 Student Job Search AGM Notice

James advised we had Kat from Advocacy volunteer to attend. Caitlin advised via the Teams chat that Ayla had been in touch and had also volunteered. There are no objections from the Board to have Ayla attend on behalf of TTAP, with Kat from Advocacy.

#### 2.2 Feedback on Draft Codes

We have received requests from Massey for feedback on draft codes, and we have had some reps work on the other draft documents, presented at the last Board meeting.

We have had three more come through in this fortnight. James proposes we do the same with facilitating a meeting with the Board and reps to discuss feedback on these documents. James advised that we may need to go wider for the post-graduate research.

Mat advised they read over them as they stand, but needs more time to think about feedback to give.



### Draft Research Codes

Caitlin to organise a meeting with the Board, WILG, and any other interested parties to discuss the draft research codes, before the next Board meeting.

**Due Date:** 31 Oct 2025  
**Owner:** Caitlin Payne

## 2.3 Code of Conduct Policy

Mary advised that they raised this as they are writing political policy with the Sub-Committee, and if we are referencing the Code of Conduct, it needs to be accessible for students and clearly published.

Ripeka advised it is important to regularly update documents, and believes it should be reviewed.

Mary asked if we can publish as is, and then make changes as required.

James advised the current policy sits in Teams for current reps, but as we get other students involved, it needs to be accessible for all. If we publish now, we can make changes in the next few weeks. If we wait, we will still need to share this with students.

**Motion:** That the Board agrees to publish the Code of Conduct Policy and then review at a later date.



### Code of Conduct Policy

That the Board reviews the attached Code of Conduct Policy to determine whether any updates are required, and approves its publication on Te Tira Ahu Pae's website.

As the Code has previously been ratified, this motion pertains solely to reviewing for potential updates and authorising its publishing.

**7 Supported:** Caroline Ryan , Chiavanni Le'Mon , Mary Jeremia-Allan , Mathew Rope , Peyton Joe , Ripeka Paapu , Takunda Mabonga

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 17 Oct 2025  
**Outcome:** Approved

## 2.4 Politics Sub-Committee - Agenda Slot

Mary advised that we have established the Politics Sub-Committee (PSC) and put a motion forward for a permanent agenda item, as the PSC meets fortnightly so they can bring these forward to the Board. This would be a consistent voice that is brought to the Board.

Mary clarified that they are the Board rep, so all information comes through them, and they would be responsible for this admin.

Mat supports this and thinks it is a good idea.

Ripeka advised that if any non-Board members have questions, put them in the chat for Mary to read.

Caroline asked what an example would be of issues or updates that would be brought to Board meetings. Mary advised that common ones would be media or signing open letters, including Palestine, as a lot of discussions took place before the PSC was formed. They would do research

on how this affects students, and would bring advice to the Board about what stance TTAP should take, and what this would look like. Decisions would ultimately be with the Board, but the PSC would provide advice for educated stances.

Mary asked James if she could vote on this. James confirmed this is not a conflict of interest.



### Politics Sub-Committee - Agenda Slot

That the Board approves including a standing agenda item in each Board meeting for the Politics Sub-Committee to provide updates. If there are no updates, discussions, or decisions required at a given meeting, the item will remain empty, and the meeting will proceed to the next agenda point.

This will enable the Politics Sub-Committee to share regular updates with the Board.

**7 Supported:** Caroline Ryan , Chiavanni Le'Mon , Mary Ieremia-Allan , Mathew Rope , Peyton Joe , Ripeka Paapu , Takunda Mabonga

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 17 Oct 2025

**Mover:** Mary Ieremia-Allan

**Outcome:** Approved

## 2.5 TTAP Political Party and Independent Candidates Policy Draft

Mary would like to welcome everyone who has come in to attend this, and welcomes questions from Board and attendees on this.

This is a revised policy from the last one that was brought forward to the Board. As there were a lot of questions, the PSC sought a lot of feedback from students, Clubs, and reps. Mary collated feedback and shared this to the Clubs, and the final draft was submitted to the PSC. Mary received some feedback on minor tweaks and feedback. This is similar to the last policy, but some changes were removing restrictions on allowing incentives with food and merch. Mary advised they are in a better place with this document, but it is not perfect, as amendments are made over time, but this provides a starting point to act as a student body to encourage politics while safeguarding students.

James wanted to raise that this is a living doc and when it becomes an official policy, the PSC can bring changes to the Board.

Mary wanted to raise that some Clubs raised important points on student safety, and we should notify other Clubs who may be at the centre of any discourse as a result of events taking place on campus.

Young Nats thanked for being invited to attend this meeting and recognised the importance of it, but advised they haven't received the updated policy and haven't been contacted by the PSC. A lot of their concerns haven't been addressed, but they wanted to find out why it's been implemented and want to work together on this, e.g., removed from Clubs day. Mary wanted to clarify what documents are shared with attendees. Mary understands the want to see the revised policy and confirmed that the last drafts only went to the PSC. This isn't to control everything that takes place, but provides a foundation to act as the paperwork if they wanted things to happen on campus. Mary took all of these edits into consideration, which is why it hasn't been shared. TTAP isn't given the complete authority, it is *may*, and refers back to the Code of Conduct.

Young Nats asked what disallowing Clubs to attend may look like, and what they would have to do to be disallowed. Mary advised that under security and safety, including concerns on breaches to student safety and Code of Conduct, and breaches of this policy. This isn't saying they're not allowed to, but just that TTAP, at their sole discretion be disallowed.

James wanted to reiterate that this refers to non-students. Young Nats advised that it did not advise if it is specifically Political Parties and if the Clubs are directly affiliated. As James read it,

student Clubs would not be affected by this policy, but if they were to bring additional people on campus who are unsafe, this would need to be looked at. Mary agrees.

Greens Club asked questions on the wording and restrictions on allowing people into Massey spaces, e.g., if we allow an MP on campus who is also a student. Mary doesn't think there is any specifics that are in this document that it applies to, as student safety is in place, while also complying with the policy with their professional hat on. There are parts of the policy written for if MPs are invited on campus, there are certain processes to follow, not to disallow them, but not to supersede student welfare. Greens Club also asked if there is anything in the policy about TTAP not giving funds to Clubs. Mary advised as the policy stands, there is nothing in there about there. Ryan advised as part of the Clubs Grants Policy, funds are to benefit current Massey students directly, so funds wouldn't be able to go towards political parties. They would refer to the Clubs Grants Policy, which the document doesn't include.

Young Nats thanked Mary for the clarification. In their understanding, if a political club hosts an event, the funds are for that event. But if Young Nats were asking for funds for petrol to campaign, it would be disallowed. Under 6.4, they asked if this refers to private club events or TTAP events. Mary and Eloise advised that this is TTAP events. James agrees. Mary clarified that 6.4 refers back to the documents for reasons to disallow. Young Nats wanted to clarify that this is for MPs to exert behaviour, but they would still be allowed to attend Clubs Day. Eloise believes this wouldn't affect the Clubs Day participation. Young Nats thought that regarding Re-O Week, providing sufficient time for telling TTAP that MPs may attend, as MPs often change their availability. Mary advised that as the policy stands, it is 7 days, and making sure they are accessible. James advised that swapping out the MP would have the safeguards in place already, as we know an MP is coming. It is difficult for adding an MP before to put in safety measures, but suggest the PSC go away with this.



## TTAP Political Party and Independent Candidates Policy Draft

The Politics Sub-Committee have developed a new draft of Te Tira Ahu Pae Political Party and Independent Candidates Policy, which is now ready for Board consideration (see attached). This updated version incorporates feedback received by the Sub-Committee, including from Clubs, with amendments made to reflect their input.

### **Motion:**

That the Board supports the proposed policy as an official Te Tira Ahu Pae policy. Once adopted, it will be published on the website and serve as a guiding framework for future discussions and decisions regarding politics on campus.

**7 Supported:** Caroline Ryan , Chiavanni Le'Mon , Mary Ieremia-Allan , Mathew Rope , Peyton Joe , Ripeka Paapu , Takunda Mabonga

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 17 Oct 2025

**Mover:** Mary Ieremia-Allan

**Outcome:** Approved

## 3. Actions from Previous Meetings

### 3.1 Action List

Due Date	Action Title	Owner(s)
25 Jul 2025	MUSA Constitution	James Collings

Due Date	Action Title	Owner(s)
3 Oct 2025	Representation Models for SGM <b>Status:</b> Completed on 13 Oct 2025	Caroline Ryan, Chiavanni Le'Mon, Mary Ieremia-Allan, Mathew Rope, Peyton Joe, Ripeka Paapu, Takunda Mabonga
3 Oct 2025	Political Party Policy Vote <b>Status:</b> Completed on 3 Oct 2025	Mary Ieremia-Allan
19 Oct 2025	Feedback on the Draft Code of Anti-Bullying <b>Status:</b> Completed on 13 Oct 2025	Caitlin Payne
16 Nov 2025	Feedback on the Draft Hardship Policy <b>Status:</b> In Progress	Caitlin Payne

## 4. Management Reports

### 4.1 Management Updates

James advised that the HR Manager role has been closed, and we are down to our final two. James to complete reference checks. The Rep Manager role is open, and Head Designer and Massive roles are also advertised. James advised there is other work going on with Massive to go in the SLA. There have been talks about what we would like to see in the Magazine next year.

We have the GM role to advertise. James is happy to run this through Seek and put it up later today. All Board members confirmed they are happy for this to be put up.

The SGM results have been put up, and we need to work on the constitution for next year.

We are negotiating our SLA with Massey, and we are renegotiating our leases for all locations.

James advised the Finance SC has been meeting, and we hope to dive into the budget for 2026 in the next meeting.

## 5. Other Business

### 5.1 Any Other Business

Nothing to add.

## 6. Close Meeting

### 6.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_