

CONFIRMED MINUTES

BOARD MEETING #7



At the **Board Meeting #8** on **6 Aug 2026** these minutes were **confirmed as presented**.

Name:	Te Tira Ahu Pae
Date:	Thursday, 16 July 2026
Time:	10:00 am to 11:00 am (NZST)
Location:	Online, via Microsoft Teams
Board Members:	Takunda Mabonga (Chair), Ayla Brook , Hisal Nanayakkara Ratnayake, Peyton Joe, Wesley Peters
Attendees:	Caitlin Payne, Marlon Hepi

1. Opening Meeting

1.1 Confirm Minutes

Board Meeting #6 4 Jun 2026, the minutes were confirmed as presented.

Takunda to move a motion to confirm Board Meeting #6 minutes as presented. Hisal seconds this. Minutes confirmed as presented.

1.2 Apologies

No apologies.

1.3 Interest Register

2. Major Decisions and Discussions

2.1 Political Sub-Committee EOI

Ayla noted that she is waiting to update the email address, as it is very long currently and isn't the easiest to share. The sub-committee is open to the whole student body. This is sitting with Ayone to change to "politics@tetiraahupae.ac.nz". Alhanis is using policy@tetiraahupae.ac.nz, so we want to keep this one simple too. Ayla has had a few people reach out to sit on this, but she needs to check the requirements for the minimum number of members. We want as many voices on this as we can.

Ayla will share another update at the next Board meeting. Ayla noted that some political things were happening on one of the campuses, which is a grey area. Ayla has spoken to her friend at the Electoral Commission, and they are looking to see what opportunities there are. There is a

deadline coming up for deciding if you are on the Māori roll for the elections. Takunda noted that Kate messaged him about getting them on the Palmy campus, and he will push this. Ayla's friend may be able to connect us with other people and share ideas and marketing resources.

Marlon thinks this is a nice one to tackle, being a governance year. From an operational perspective, he has received requests from Clubs' team, and he is forwarding this on to the Board. He needs a response back from the Board on whether this is approved or declined, which he can pass on. The Board may want to speak to MU about their framework and how they approach it. We want a level of alignment with them. The Board may need to review the ToR and see if it is fit for purpose, but the Board may wish to change it. Marlon needs to close the circle with requests at a reasonable time (e.g., 5-7 working days).

Ayla noted that with the sub-committee set-up, the request should be sent to the politics email address, as the policy documents go to the politics sub-committee. Marlon advised that this should go to the Board first. Takunda wants the Board to discuss this further. Ayla agrees that currently, requests should go to the Board as the sub-committee has not been formed yet.

2.2 Update on Independent Experts Board Role

Takunda advised that they have shortlisted applicants and they are looking at interviewing. They would like to do this sooner rather than later (possibly next week).

Alhanis asked if the Board has put anything into the contracting of these Independent Experts to ensure continuity between these positions. Takunda asked if Alhanis could give the Board a run-through on this. Alhanis will email the Board on this, but most of this will sit with Dan in employment contracts.

Ayla advised the Board hasn't been made aware of the intentions from the Working Group and would like to know these. 5 applicants have been shortlisted. There was a wide variety of people to choose from, which made her feel confident. The Independent Experts may be on board for the next Board meeting.

3. Management Reports

3.1 Management Updates

There is currently a review being completed by MU on the Clubs and Events space at Te Tira Ahu Pae, and they have an external consultant on this. We have supplied data on the clubs, and Club Presidents have been asked to complete a survey. Marlon and Ana (Ngā Haumi ki te Ao) will be interviewed, as well as the Clubs and Events team. The review is being completed as we are looking at a shift in the SLA next month. This was agreed to last year. The rec centre is also being reviewed across 3 campuses. Marlon will share the report with the Board.

Marlon attended the Student Experience Network at Waikato last month - very useful as it was operational and strategic. 8 university student associations. This meeting is held annually, but he is pushing for this to be run quarterly. Te Tira Ahu Pae will host the next one.

We had a Finance Sub-Committee meeting within the last month with the Finance Manager to provide financial literacy and an understanding of reading reports.

Next month, a scoping paper will be presented about a Te Tira Ahu Pae quarterly newsletter. This will promote our frontline services. Takunda asked if we could have a spotlight on specific clubs. Marlon confirmed. We have been utilising the Massey newsletter, but our voice is too small in this. The first newsletter should go out at the end of August.

Q2 report under the SLA will be out next month, and Marlon will send the Board a copy of this.

Marlon's Clubs and Events review has been completed. Advocacy was completed 2 weeks ago, and he had all of the Advocacy team up in Auckland. He also took them to AUT Advocacy which was a success. Next month, a review will be conducted on the Student Rep team.

4. Actions from Previous Meetings

4.1 Action List

Due Date	Action Title	Owner(s)
12 Dec 2025	Hyperlinks in Policy Status: In Progress	Caitlin Payne
3 Jun 2026	BoardPro Training Status: Not Started	Caitlin Payne
3 Jun 2026	External Advisors Status: Cancelled on 14 Jul 2026	Marlon Hepi

5. Other Business

5.1 Any Other Business

No further business.

6. Close Meeting

6.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature:_____

Date:_____