AGENDA

BOARD MEETING # 6

Name:	Te Tira Ahu Pae
Date:	Thursday, 10 April 2025
Time:	10:00 am to 11:00 am (NZST)
Location:	Online, via Microsoft Teams https://aus01.safelinks.protection.outlook.com/ap/t-59584e83/?url=https%3A%2F%2Fteams.microsoft.com%2Fl%2Fmeetup-join%2F19%253ameeting_YzUyOGQ0MTgtZjMzMy00NGZmLTkzZDgtNmNkMGQ1Mjc0MmRj%2540thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%25222d6f46d5-4dbc-4a5a-b63e-784efc01b33a%2522%252c%2522Oid%2522%253a%2522c7e7b791-2a66-4911-9e64-ce79f5ee78f4%2522%257d&data=05%7C02%7CJ.Collings%40tetiraahupae.ac.nz%7Cb4b151da025d48b08e5808dd6fde7334%7C2d6f46d54dbc4a5ab63e784efc01b33a%7C0%7C0%7C638789723390712681%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=6lY0IJI6VfJzEQFYAF3%2B0tW4p4Ufvqtm%2FRToPPflp6Q%3D&reserved=0
Board Members:	Hennessey Wilson (Chair), Caroline Ryan, Flynn O'Hallahan, Micah Geiringer, Ripeka Paapu
Attendees:	GM Email, James Collings

1. Opening Meeting

1.1 Confirm Minutes

Hennessey Wilson

For Decision

We have two minutes from 2024 that were never confirmed.

We also never confirmed the minutes from board meeting #2 so these have been added here.

Supporting Documents:

1.1.a	Minutes : Annual General Meeting 2024 - 30 May 2024
1.1.b	Minutes : Part I and Part II Board Meeting Minutes for the 27th June be confirmed - 19 Sept 2024
1.1.c	Minutes : TTAP Board Meeting #2 2025 - 30 Jan 2025
1.1.d	Minutes : Board meeting #4 - 11 Mar 2025

1.2 Interest Register

For Noting

Supporting Documents:

1.2.a	Interests Register

2. Major Decisions and Discussions

3. Management Reports

3.1 Update on 30 Morris

James Collings

For Noting

Our insurer has arranged payment for the meth contamination claim as outlined below:

- Composite testing - $580.64 including GST
- Detailed testing - $2,110.02 including GST
- Decontamination - $10,200.50
- Total- $12,891.16
- Less excess- $550
- Settlement- $12,341.16

The loss of rent claim with the insurer is currently being followed up as well.

Work will commence to make the property habitable, at the same time we will refresh some other parts of the property, and we will rent it to students our property manager has on the waitlist.

3.2 Staffing Update

James Collings

For Noting

Vacancy for Student Advocate filled. Tanishai is commencing on the 14th and will work for a week in Ōteha before relocating to Manawatū. Will start in that office on the 28th.

Vacancy for senior administrator filled. Caitlin commences in Manawatū on the 28th April.

Vacancy for Rep manager is advertised. Location was for Manawatū and volume of applicants is low. Will readvertise with Wellington as location and Hennessey has provided some updates to the job description that may attract more suitable candidates.

Vacancy for Distance role is out for discussion with current and future distance reps, I will be collating the feedback on Friday and advertising the role.

3.3 Audit Update

James Collings

For Noting

The Audit of MUSA and Te Tira Ahu Pae is winding down. We should have finalised audited accounts completed very soon. Rose has done an excellent job meeting the needs of the auditor.

Throughout the audit some process issues have been identified, and steps are being taken to correct these. We will work through the full list of recommendations when it arrives.

These need to be presented to our students in an AGM.

We must file the audited, approved accounts with the Charities Services by the 30th June, 2025.

4. Other Business

4.1 Vote to set AGM date

James Collings

For Decision

We need to present the audited accounts to the student body.

I recommend we do this in week 10 of the semester. Week 10 is far enough away from exams and is usually after 2nd assessments are due. It also allows enough time for us to prepare for it post the Easter break.

Wednesday 12-2 is the common time with limited classes held. Due to the conflict with Kai and Kōrero I suggest we set the AGM for 1pm.

GM recommendation of Wednesday 14th May, 1-2pm.

After discussion let's vote on the date and time the has resulted from the discussion.

4.2 Approved decisions made between meetings

Hennessey Wilson

For Noting

For reasons to ensure there is a smooth transition to the democratically elected candidates, and to provide the board with much needed input and adequate contributions to day-to-day board business.

The following motion has been put forth to the board.

I put forward the motion that the Board invokes clause 12.1(h) of the constitution and removes Anushika Prasad, Chiavanni Le’Mon, and Shayne Sullivan from their position as Board members (effective immediately) due to the Board finding their contributions to be inadequate.

You can vote by responding to this email to say you agree disagree and I need a seconder.

Shayne Chiavanni and Anushika are not part of the vote due to a conflict of interest.

Seconder - Flynn

3 Supported: Flynn O'Hallahan, Hennessey Wilson, Micah Geiringer
1 Opposed: Ripeka Paapu
0 Abstained:
Decision Date: 3 Apr 2025 2:25pm
Outcome: Approved

5. Close Meeting

5.1 Close the meeting

Next meeting: Board Meeting # 6 - Part 2 - 10 Apr 2025, 11:00 am